

VENDOR / DEMONSTRATOR APPLICATION

The Maytown Historical Society - 207-415-6312 or 717-426-1526

Please return to MHS Committee, PO Box 293 Maytown, Pa. 17550

Name: _____

Phone: (day) _____ (eve) _____

Business Name: _____

Product: _____

PA Sales Tax ID: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Website: _____ Email: _____

Thank you for your interest in our event. The community is looking forward to this exciting event and would like you to be included.

Checks or money orders payable to the Maytown Historical Society must accompany the application. All applications must include the PA Sales Tax ID# or application will be returned.

* If no website or on line pictures of product, two photos are required to show items.

Vendors are responsible for providing ALL booth materials. Vendors may not exhibit or sell outside their assigned area. Failure to appear or early withdrawal from the event will jeopardize participation in future events.

A single space measures 10' x 10' and double spaces measures 25' x 10'.

\$_____ ANTIQUE Vendor: **\$50 per space.**

\$_____ ARTISTS/CRAFTER: **\$50 per space**

\$_____ FOOD Vendor: **\$75 per 10' x 20' space**

\$_____ Please indicate if you will need \$_____ Electric - \$10 \$_____ Water- \$10

Amount Enclosed_____ **Special space request**_____

There will be NO REFUNDS for rain or wind. (see rule 12)

A FEE of \$25.00 will be applied to all checks returned for insufficient funds.

DEMONSTRATORS NO CHARGE FOR 10' X 10' SPACE. Demonstrators may NOT sell or solicit sales day of event.

(A) Our receipt of this application **does not guarantee** your participation in our event. You will be notified within two weeks after receipt of application.

(B) Proof of valid PA Sales Tax ID # must accompany application. Applications received without valid ID # will be returned.

(C) Insurance coverage is the responsibility of the participant.

(D) **Applications received without signature and initials will be returned. See signature lines below.**

(E) The undersigned agrees he / she will comply with the EVENT rules and regulations. Please * initial rules and regulations section below. Noncompliance will result in removal of the activity from the event with no refund. The undersigned further certifies that he / she is the responsible party identified in the rules and that he / she is authorized to 1) execute on behalf of the group and 2) accept legal process of the group.

(F) The undersigned also agrees to indemnify and hold harmless the Maytown Historical Society, staff members and event volunteers, the Village of Maytown, East Donegal Township, Lancaster County, business owners, and residents of the community. The aforementioned parties are not responsible for any injury, loss, damage, theft, breakage or destruction that may arise or come to the participant, their employees, relations, friends or property from any cause, whatsoever from this event. All public claims and liabilities levied against the participants are the sole responsibility of the participant.

* Signed _____ * Date _____

Rules & Regulations

1. Vendor setup to begin 6:30 a.m. on even numbered assigned spaces. Vendor setup to begin 7:00 a.m. on odd numbered assigned spaces. Assigned space numbers will be given prior to event. All vehicles off the street by 7:30 a.m. and parked in assigned areas.
2. Participants must display for the duration of the show. Dismantling before end of event is prohibited. Insurance restrictions prohibit vehicles from entering or leaving the event area unless authorized personnel.
3. All display racks, tables, chairs and coverings must be provided by the participants. Tables must be covered to the ground with all packing etc. out of sight. Participants using generators **must** muffle them for sound.
4. Water and electricity are available for an additional fee to a limited number of vendors / demonstrators.
5. All vendors must provide trash and recycling containers. These must be properly maintained for the public during the event.
6. Participants may only exhibit or sell in the category for which they have applied (i.e., crafts may not sell food, food may not sell antiques, antiques may not sell crafts, etc.). Participants must exhibit or sell items from assigned space only.
7. Firearms, fireworks and any items considered dangerous or inappropriate are strictly prohibited, and will result in removal of items and removal from the event.
8. Antiques must fit the acceptable standards. New merchandise is prohibited. Reproductions and collectibles must have prior approval to show or will result in immediate removal of items.
9. Participants are responsible for **setup and cleanup** of their assigned area.
10. Participants may not sublet space to anyone not named on the application.
11. Space requests cannot be guaranteed; however, efforts will be made to accommodate them.
12. No refunds. Expenses are covered in advance, therefore refunds cannot be

granted for any reason (see Rain Policy below).

13. Failure to comply with any of the events Rules & Regulations will jeopardize future participation.

* Please Initial:_____ I have read, understand and agree to comply with the rules and regulations stated above.

Rain and wind policy: As referenced in rule 12, there will be no refunds for rain or wind. The Event's policy for bad weather is as follows: Many events have run well with rain or wind. A one-hour wait period will be completed before calling the status of the event. After that one-hour period, if the show is cancelled, a staff person will notify participants. Only then are vehicles allowed on the event grounds. See rules 2,12,13.

Return signed and completed forms with Payment to: The
Maytown Historical Society, Event Committee, P.O. Box 293,
4 West High Street, Maytown, PA. 17550

**INITIALS & SIGNATURE
ARE REQUIRED ABOVE**

